



**National tax and Business Services**  
**INCOME & EXPENSE STATEMENT SMALL BUSINESS**

YEAR: \_\_\_\_\_

**INCOME:**

Sales	\$
Commission Income	\$

**EXPENSES:**

Purchases (Raw materials, etc.)	\$
Subcontracts	\$
Advertising	\$
Meals	\$
Insurance	\$
Interest	\$
Business Tax, Fees, Licenses, Dues	\$
Office Expenses	\$
Supplies	\$
Legal, Accounting & Professional Fees	\$
Management & Administration Fees	\$
Rent	\$
Maintenance & Repair	\$
Salaries & Wages	\$
Property Taxes	\$
Travel	\$
Telephone & Utilities	\$
Delivery & Freight	\$

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### VEHICLE EXPENSES:

Fuel	\$
Insurance	\$
License & Registration	\$
Maintenance & Repair	\$
Interest on Financing	\$

### VEHICLE LEASING COST

Date Lease Commenced	\$
Date Lease Commenced	\$
Total Lease Payments	\$

### BUSINESS USE OF HOME EXPENSES

Heat	\$
Electricity	\$
Insurance	\$
Maintenance	\$
Interest on Mortgage	\$
Property Taxes	\$
Other:	\$

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## National tax and Business Services

### FIXED ASSETS

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

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